

**AUDIT AND GOVERNANCE COMMITTEE
WORK PLAN 2016 - 17**

Issue	Details	Report Author	Meeting at which will be reported
Standards and Ethics – Quarter 1 Report	To receive the quarterly report.	Head or Legal & Support Services	21 September 2016
Annual Governance Statement 2015 - 2016	To receive the annual statement.	Head of Finance	21 September 2016
Report to Those Charged with Governance 2015/16	To receive the annual report.	Head of Finance	21 September 2016
Annual Statement of Accounts 2015/16	To receive the annual statement.	Head of Finance	21 September 2016
Internal Audit Progress Report	To consider the progress report.	Senior Auditor	21 September 2016
Review of the Internal Audit Charter	To consider the report.	Senior Auditor	21 September 2016
Treasury Management Activity Report	To consider the Treasury Stewardship report	Head of Finance	21 September 2016
Standards and Ethics – Quarter 2 Report	To receive the quarterly report.	Head or Legal & Support Services	7 December 2016
Annual Audit Letter 2015/16	To receive the Annual Audit Letter.	Head of Finance	7 December 2016
External Audit Progress Report	To receive the progress report.	Head of Finance	7 December 2016
Internal Audit Progress Report	To receive the progress report.	Senior Auditor	7 December 2016
Treasury Management Activity Report	To consider the Treasury Stewardship report.	Head of Finance	7 December 2016

Updated: 13/06/16

Issue	Details	Report Author	Meeting at which will be reported
Standards and Ethics – Quarter 3 Report	To receive the quarterly report.	Head of Legal & Support Services	22 March 2017
Draft Member Conduct Annual Report 2016/17	To receive and make comment on the draft report prior to Council.	Head of Legal & Support Services	22 March 2017
External Audit Plan 2016-17	To receive the report.	Head of Finance	22 March 2017
Internal Audit Progress Report	To receive the progress report.	Senior Auditor	22 March 2017
2017/18 Internal Audit Annual Audit Plan	To receive the report.	Senior Auditor	22 March 2017
Standards and Ethics – Quarter 3 Report	To receive the quarterly report.	Head of Legal and Support Services	21 June 2017
Internal Audit Progress Report	To receive the progress report.	Senior Auditor	21 June 2017
Internal Audit Annual Report	To receive the progress report.	Senior Auditor	21 June 2017
Treasury Management Activity Report	To consider the Treasury Stewardship report.	Head of Finance	21 June 2017